

**SOMERSET COUNTY LIBRARY SYSTEM**  
**COMMISSION MEETING MINUTES**  
**January 9, 2013**

Present were: George Jarvis, Sherri Lynn, Anita Ventantonio, Robert Waldstein, and Art Carlson, chair.  
Staff present were: Brian Auger (Library Director), Keith McCoy (Assistant Library Director), Deanna Gray (Human Resources Manager), and Brian Morgan, (Business Manager).

**OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting was announced in accordance with the Open Public Meetings Law. Adequate notice of this rescheduled meeting was made by notifying *The Courier News* and *The Star Ledger*.

**PLEDGE OF ALLEGIANCE**

The meeting opened with the recitation of The Pledge of Allegiance.

**OATH OF OFFICE**

Sherri Lynn was sworn in as a Commissioner.

**APPROVAL OF CLAIMS LIST FOR JANUARY 2013**

A motion was made by George Jarvis, seconded by Robert Waldstein to approve the claims list in the amount of \$1,438,768.06 by way of Resolution 12-051A. The roll-call vote was unanimous by all Commissioners present.

**MOTIONS**

On a motion of Al Ellis and seconded by Robert Waldstein, the Commission approved the election of Art Carlson as Chairman.

On a motion of Anita Ventantonio and seconded by George Jarvis, the Commission approved the election of Al Ellis as vice-chairman.

Sherri Lynn was sworn in as a Commissioner by Art Carlson.

**RESOLUTIONS**

On a motion of Sherri Lynn and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-001, approving a temporary budget for the period January 1, 2013 to March 31, 2013.

|                |                    |                         |
|----------------|--------------------|-------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                         |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                         |
| Yeas: 6        | Nays: 0            | Abstain: 0              |
|                |                    | Absent: 1               |

On a motion of Sherri Lynn and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-002 designating the *Courier News* and *The Star Ledger* as its official newspapers for 2013.

|                |                    |                         |
|----------------|--------------------|-------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                         |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                         |
| Yeas: 6        | Nays: 0            | Abstain: 0              |
|                |                    | Absent: 1               |

**SOMERSET COUNTY LIBRARY SYSTEM**  
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**January 9, 2013**

On a motion of Sherri Lynn and seconded by Robert Waldstein, the Commission approved the attached resolution 2013-003 appointing *Douglas Zucker* as labor counsel for the Somerset County Library Commission for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Sherri Lynn and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-004 appointing *Richard DeLuca* as counsel to the Somerset County Library Commission for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Anita Ventantonio and seconded by Sherri Lynn, the Commission approved the attached resolution 2013-005 appointing *Suplee, Clooney & Company* as the official auditor of the Commission's accounts for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Anita Ventantonio and seconded by Al Ellis, the Commission approved the attached resolution 2013-006 appointing *James Varaklis* as the health insurance broker for 2013.

|                      |                    |                           |
|----------------------|--------------------|---------------------------|
| Mr. Ellis - Y        | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Abstain | Ms Ventantonio - Y |                           |
| Ms Lynn - Y          | Mr. Waldstein - Y  |                           |
| Yeas: 5              | Nays: 0            | Abstain: 1      Absent: 1 |

On a motion of Al Ellis and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-007 designating *Brian Morgan* as the SCLS Commission's Public Agency Compliance Official for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Anita Ventantonio and seconded by Robert Waldstein, the Commission approved the attached resolution 2013-008 designating *New Jersey Risk Managers* as the SCLS Commission's Risk Manager for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On motion of Anita Ventantonio and seconded by Sherri Lynn, the Commission approved the attached resolution 2013-009 appointing *Brian Auger* as a Commissioner on the Somerset County Joint Insurance

**SOMERSET COUNTY LIBRARY SYSTEM**  
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**January 9, 2013**

Fund and *Brian Morgan* as Alternate Commissioner for the Somerset County Library Commission for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Anita Ventantonio and seconded by Robert Waldstein, the Commission approved the attached resolution 2013-010 authorizing contracts with certain approved state contract vendors for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Al Ellis and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-011 authorizing the execution of agreements with various vendors for the purchase of insurance in 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Al Ellis and seconded by Sherri Lynn, the Commission approved the attached resolution 2013-012 authorizing the execution of an agreement with the United States Government for the purchase of postage in 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

On a motion of Sherri Lynn and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-013 authorizing advances for expenses for travel and hotel for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis - Y  | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 6        | Nays: 0            | Abstain: 0      Absent: 1 |

Mr. Ellis left at 7:27 PM.

On a motion of Sherri Lynn and seconded by Anita Ventantonio, the Commission approved the attached resolution 2013-014 listing monthly meetings of the Commission for 2013.

|                |                    |                           |
|----------------|--------------------|---------------------------|
| Mr. Ellis -    | Mr. McGarry -      | Mr. Carlson (chair) - Y   |
| Mr. Jarvis - Y | Ms Ventantonio - Y |                           |
| Ms Lynn - Y    | Mr. Waldstein - Y  |                           |
| Yeas: 5        | Nays: 0            | Abstain: 0      Absent: 2 |

On a motion of Sherri Lynn and seconded by George Jarvis, the Commission approved the attached resolution 2013-015 authorizing the execution of agreements with various vendors for the purchase of materials and other services as amended.

|             |               |                         |
|-------------|---------------|-------------------------|
| Mr. Ellis - | Mr. McGarry - | Mr. Carlson (chair) - Y |
|-------------|---------------|-------------------------|

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Mr. Jarvis - Y  
Ms Lynn - Y  
Yeas: 5

Ms Ventantonio - Y  
Mr. Waldstein - Y  
Nays: 0      Abstain: 0      Absent: 2

**ADJOURNMENT**

The meeting was adjourned at 7:35 PM.